

**ALABAMA PSYCHOLOGICAL ASSOCIATION  
BYLAWS**

ARTICLE I

Name

The name of the organization shall be the Alabama Psychological Association, hereinafter referred to as the Association.

ARTICLE II

Purpose

The purpose of this organization shall be to advance psychology as a science and as a profession, and as a means of promoting human welfare.

ARTICLE III

Membership

Section 1.      Qualifications for Membership:

- a.      MEMBERS of the Association shall have full voting and office-holding privileges in the Association, its Divisions, and any other sub-units. To be eligible for Member status, an individual shall either: (a) hold an earned doctoral degree from a department of psychology\* in a regionally accredited university, college or professional school, and be engaged in study or work psychological in nature; or (b) be licensed by the State Board of Examiners in Psychology to practice psychology in Alabama. No individual shall be eligible for Member status who is, or becomes, licensed/certified in another healthcare profession, unless he/she is also licensed as a psychologist.

There are two categories into which MEMBERS may fall. (A) Any psychologist who meets the criteria of (a) or (b) above and who provides direct psychological services to individuals, groups, or industry in any part of his/her practice of professional psychology; and (B) Any psychologist who meets the criteria of (a) or (b) above and who does not provide direct psychological service.

- b.      ASSOCIATES of the Association may serve on any committee except the Ethics Committee, but may not have voting or office-holding privileges. To be eligible for Associate status, an individual shall have (a) received a Masters Degree from a department of psychology\* in a regionally accredited university, college, or professional school. In addition, the applicant must have completed one full year of professional work in psychology and be devoting full-time to work or graduate study that is primarily psychological in nature; or (b) completed two years graduate work toward a doctoral degree in a department of psychology\* at a regionally accredited university, college, or professional school, and be devoting full-time to graduate study that is primarily psychological in nature.

- c. AFFILIATES of the Association may serve on any committee except the Ethics Committee, but shall not have voting or office-holding privileges. To be eligible for Affiliate status, an individual shall either: (a) be enrolled as an undergraduate or graduate student majoring in psychology in a department of psychology\* at a regionally accredited university, college, or professional school, and not meet the requirements for Associate; or (b) be interested in promoting the science and profession of psychology in Alabama and be recommended by the Executive Council of the Alabama Psychological Association.
- d. CORPORATE SPONSORS of the Association shall consist of a person or individual firm, corporation, or other organized group interested in promoting the science and profession of psychology in Alabama, such as hospitals, attorneys, insurance companies, etc. Corporate Sponsors shall not be entitled to hold office or to vote, nor shall they be entitled to attend business meetings of the Association; such corporate sponsors may, however, attend general sessions and non-business committee meetings held in conjunction with the annual meeting.

\* The term "department of psychology" shall qualify as such only if the word "psychology" appears formally in its title, e.g., Department of Psychology, Department of Educational Psychology, etc.

Section 2. Admission to Membership.

All applicants for membership in the Alabama Psychological Association shall be received by the Chairperson of the Committee on Membership. The committee shall identify those individuals who meet the requirements of Member, Associate or Affiliate status as specified in the Articles of Incorporation and endorse their applications to the Executive Council for action. Upon approval of the application by the Executive Council, the individual concerned shall be accepted into membership in the Association, providing he/she has remitted dues in accordance with Article IV below. If the Committee is uncertain regarding the qualifications of an applicant, the chairperson of that Committee shall present all pertinent information to the Executive Council of this Association which shall rule on the application by majority vote. Membership year in the Association shall be the same as the fiscal year.

Section 3. Resignation.

A Member, Associate, Affiliate, or Corporate Sponsor, except those under investigation under the provisions of Article III, Section 4, may resign from this Association by advising the Secretary in writing of his/her desire to do so. The Secretary shall forward the resignation to the Executive Council for information.

Discontinuance of membership shall occur on the last day of any fiscal year, except that another time may be approved by the Executive Council upon recommendation of the Committee on Ethics.

Section 4. Discipline.

A Member, Associate, Affiliate, or Corporate Sponsor, may be disciplined or dropped from membership in the Association for conduct which is in any way unethical or which is contrary to or destructive of the Association's objectives. The Ethics Committee shall base this decision regarding discipline on the findings of the American Psychological Association, the Alabama Board of Examiners in Psychology, the findings of any other professional licensing board under which a member is licensed, or official findings by a court of law. If the American Psychological Association, the licensing boards or the court finds that the Member, Associate, Affiliate or Corporate Sponsor has engaged in unethical behavior, the Ethics Committee may take one or more of the following courses of action:

- k. May issue an advisory letter or warning that the status in aPA may be in jeopardy. Ultimate disposition of the case will depend on the follow-up findings of the American Psychological Association, the Alabama Board of Examiners in Psychology, the findings of another professional licensing board, or the findings of a court of law.
- l. File a formal complaint with the Ethics Committee of the American Psychological Association if that individual is a member of that Association and/or with the State Board of Examiners in Psychology if the individual is a licensed psychologist, or any other professional licensing board under which the Member, Associate, Affiliate or Corporate Sponsor has a license.
- m. Recommend to the Executive Council that the individual or Corporate Sponsor be allowed to resign from membership for a stipulated period of time or be expelled from membership. In these circumstances the Ethics Committee will stipulate the conditions for reapplication.

Section 5. Annual Self Report

In order for the Ethics Committee to act upon findings from the Alabama Board of Examiners, the Ethics Committee of the American Psychological Association, any other professional licensing board or the court, each Member, Associate, Affiliate and Corporate Sponsor of the Alabama Psychological Association will be asked to report any actions against himself/herself by a licensing board, the APA Ethics Committee or a court of law. A routine question regarding board/legal sanctions will be included on the renewal form for the association. The Ethics Committee will review any response which suggests that the member has been sanctioned by the Board of Examiners in Psychology, the American Psychological Association, any other professional licensing board or a court of law during the prior year.

## ARTICLE IV

### Dues

Section 1. Amount of Dues.

The amount of the dues shall be recommended by the Executive Council and is subject to the approval of the Members at the annual meeting of the Association.

Section 2. Payment of Dues.

A Member, Associate, Affiliate, or Corporate Sponsor shall be liable for dues for all the membership year in which his application is approved. Dues for membership shall be paid annually. Non-payment of dues for one year shall result in the placement of a Member, Associate, Affiliate or Corporate Sponsor on inactive status with all privileges for membership rescinded. Payment of the full amount of dues for the current fiscal year shall result in the immediate reinstatement of all privileges. Non-payment of dues for two consecutive years shall be considered equivalent to resignation from the Association. In order to re-establish membership, a former member shall submit a new application form and pay the full amount of dues for the current fiscal year. Dues become payable on the first day of each fiscal year.

Section 3. Delinquency of Dues.

Privileges of membership shall be extended only to those Members, Associates, Affiliates and Corporate Sponsors whose dues and assessments are paid in full. Dues shall be considered delinquent if not paid within six months after the first day of the fiscal year.

Section 4. Special Assessments.

Special assessments may be required for the transaction of the business of this Association. Such assessments shall be approved by the membership of the Association and shall be payable as dues to the Association.

## ARTICLE V

### Meetings

#### Section 1. Annual Meeting.

The Association shall hold at least one business meeting during each fiscal year. The dates of business meetings shall be determined by the Executive Council and made public to the membership at least 45 days in advance of the meeting.

#### Section 2. Special Meetings.

Special meetings of the Association may be held at any time upon the call of the Executive Council. Such meetings must be called upon request of 25 percent of the Members of the Association who file a written request with the Executive Secretary, such request to include a written agenda for the meeting. Meetings shall be called within 60 days of the date of the request and the date and agenda for such meetings shall be publicized to the membership at least 30 days in advance of the meeting.

#### Section 3. Mail Ballot.

The Executive Council may conduct necessary business of the Association by means of a mail ballot in lieu of calling a special meeting. In such cases, explanation of the action required and the ballot shall be mailed to the Members not later than 30 days prior to the closing of the polls. A majority of the valid ballots returned shall be required in order for the proposed action to be adopted. Objections to action by mail ballot submitted in writing prior to the closing of the polls by 25 percent or more of the Members shall invalidate the ballot.

#### Section 4. Quorum.

The members in attendance at a business or special meeting shall constitute the legislative body of this Association except for actions specifically prescribed to members of the Executive Council of the Association by the Articles of Incorporation or Bylaws and such other rules as the Association may adopt. Majority vote by these Members shall determine official decisions of this Association except where they may conflict with the provision of the articles as they may be amended. A quorum for transacting such business shall be those Members of this Association who are present.

#### Section 5. Parliamentary Procedure.

At the beginning of a business meeting, the President shall designate a Parliamentarian who shall rule on questions of parliamentary procedure. Cann's Keys to Better Meetings shall be used in adjudicating such questions.

## ARTICLE VI

### Officers

#### Section 1. Nominations and Elections of Officers.

The Membership/Nominating Committee shall cause a “Call for Nominations” to be mailed to members at least 90 days prior to the Annual Meeting. The Nominating Committee shall be responsible for preparing a list of nominees to be presented at the Annual Meeting. During the Annual Meeting, a call for nominations shall be made from the floor. The Membership/Nominating Committee shall prepare a slate of nominees from those nominated from the floor and through the “Call for Nominations” by mail. The slate of nominees shall be presented during the Annual Meeting for approval. **Ballots that include all nominees received shall be mailed to all voting members of the Association within 21 days after the Annual Meeting.** Ballots must be returned to the Membership/Nominating Committee within 60 days **of the Annual Meeting.** Ballots received after the 60 day period will not be counted. Each Member of the Association shall be entitled to one vote in any ballot. The Committee on Nominations shall review all ballots. They shall review the ballots so cast and certify the vote to the presiding officer who shall declare the Members receiving the plurality of the votes cast elected to the respective offices. In case of a tie, the President-Elect shall cast a vote to break a tie. Results of the elections by mail will be published no later than October 1 of each fiscal year.

#### Section 2. Composition.

The officers of the Association shall consist of the following:

- a. President
- b. President-Elect
- c. Immediate Past-President
- d. Secretary
- e. Treasurer

Section 3. Terms of Office.

**The President and the President-Elect shall be elected for terms of two years each, with the President-Elect succeeding automatically to the Presidency upon the expiration of his/her term. The Secretary and the Treasurer shall be elected for a term of two years, with election of Secretary and Treasurer occurring in years alternate from the President-Election election.**

In the event that a duly elected Secretary or Treasurer is unable to fulfill the responsibility of his office, a replacement shall be appointed by the President subject to the approval of a majority of the remaining members of the Executive Council, to serve until the next annual meeting, at which time the office shall be filled by election. Such election shall be to fill the unexpired term of the Secretary or Treasurer. If the office of the President becomes vacant, the President-Elect shall act for the President until the return of the President, or until the date of the President-Elect succeeds as President. If the Office of the President-Elect becomes vacant, the President shall, with the consent of a majority of the remaining members of the Executive Council, either appoint an acting President-Elect until the next meeting of the Association at which time the vacant office shall be filled by election, or conduct a mail ballot to fill the vacant office. If no President-Elect has been elected by the Association at the time the term of the President expires, the President shall continue in office until a successor is duly elected.

Each duly elected officer shall assume his/her post the first day of the fiscal year following his/her election or immediately if the election is to fill a vacant office.

No member shall hold more than one office concurrently.

Section 4. Duties of Officers.

a. President.

It shall be the duty of the President to preside at all meetings of the Association and Executive Council where he/she shall be designated as Chairman. The President shall appoint all ad hoc and standing committee chairpersons (with the exception of the Ethics, Finance, and Nomination chairs, as designated in Article IX) with the advice and consent of the Executive Council.

b. President-Elect.

In the event of absence or disability of the President, the President-Elect shall have all the powers and duties of the President.

c. Secretary.

It shall be the duty of the Secretary to attend and keep or cause to be kept, proceedings of all meetings whether of the Association or the Executive Council as well as the permanent files of the Association which shall include the following:

1. Minutes of all meetings of the Association, the Executive Council and the Executive Committee.
2. Each edition of the Association Newsletter.
3. Records of mail and other ballots.
4. Committee reports.
5. Other material as designated by the Executive Council.
6. Membership directory.

Other duties may accrue to the Secretary by majority vote of the Executive Council.

d. Treasurer.

The Treasurer shall be bonded. He/She shall perform, or cause to be performed all duties incident to the office of the Treasurer, subject to the control of the Executive Council.

The Treasurer shall be responsible for all funds of the Association subject to such regulations as may be prescribed by the Executive Council. He/She shall endorse, or provide for endorsement, with the approval of the Executive Council, all checks, notes, and other obligations and deposit, or cause to be deposited in such banks and other depositories as designated by the Executive Council. He/She shall issue, or provide the issuance of all checks in the name and on behalf of the Association. Full and accurate accounts of all monies and properties received and all monies and obligations paid or incurred for the account of the Association shall be recorded regularly on the books of the Association. Such records shall be exhibited at all reasonable times to any Member of the Association or his/her designated representative or to any authorized representative of the Association.

e. Immediate Past-President.

The Immediate Past-President shall assist the President as required.

**Section 5. Removal from Office**

**Officers may resign from office. An officer who is no longer a Member of the Association automatically loses his/her office. An officer may be removed from office for any other reason by a concurring vote of two-thirds of the remaining Executive Council members. Any such officer vacancies shall be filled in accordance with Article VI, Sections 1 and 2.**

ARTICLE VII

## Executive Council

### Section 1. Membership of the Executive Council.

The Executive Council shall consist of the Officers of the Association (as specified in Article IX, Section 9.), the Divisional Representatives, the chairs of the Academic-Scientific Affairs Committee, Continuing Education Committee, Disaster Response Network, Ethics Committee, Legislative Affairs Committee, Membership and Nominations Committee, Information and Public Relations Committee, the chair of the Professional Affairs Committee of the Association of Licensed Psychologists of Alabama, the American Psychological Association Council Representative, the State Coordinator for Federal Advocacy, and the Representative to Division 31 of the American Psychological Association. A psychology graduate student representative (appointed by the Academic-Scientific Affairs Committee) shall be a non-voting member and the Executive Director of the Association shall be an ex-officio member of the Council.

### Section 2. Duties of the Executive Council.

It shall be the duty of the Executive Council to conduct the general business of the Association. Specifically:

- a. Serve as a Board to carry out the plans and purposes of this Association.
- b. Adopt a budget and administer the business affairs of this Association.
- c. Hire, at its discretion, and supervise an Executive Director and/or other personnel to carry out such Association responsibilities as the Executive Council may determine.
- d. Make all necessary decisions on behalf of the Association on matters not requiring vote of the membership.
- e. Propose resolutions and other policy statements to the membership for its consideration.
- f. Hear and act upon the reports of all committees.
- g. Authorize and appointment of ad hoc committees.
- h. Act upon application for membership and resignation from the Association.
- i. Promote cooperation and affiliation with other organizations.
- j. Advise the President regarding appointments of the various committee chairs (except as specified in the bylaws).
- k. Call regular and special meetings of the Association and make necessary arrangements for the conduct of such meetings.

- l. Adopt standing orders regarding the functions of the Executive Council.
- m. Keep a record of the proceedings of the Executive Council and the Executive Committee, and publish a summary of such proceedings.

Section 3. Meetings of the Executive Council.

- a. Regular meetings of the Executive Council shall be held quarterly at a time and place designated by the Executive Council. Special meetings of the Executive Council may be called by the President or any three members of the Executive Council.
- b. Fifteen days notice of regular meetings of the Executive Council shall be given to each Executive Council member, mailed to him/her at the address shown by the records of the Association. Notice of special meetings, delivered in the same manner as set forth for regular meetings, shall be given at least two days prior thereto.
- c. A majority of the members of the Executive Council shall constitute a quorum at any meeting of the Executive Council. Decisions shall be by majority vote of the members present (see d. below).

Any member of the Executive Council shall have only one vote.

The Executive Council may conduct its business in executive session by vote of the majority of the members present.

- d. Though it is expected the Executive Council members will attend all meetings, each member of the Executive Council who is a member because he or she serves as a committee chairperson or Division or Regional Representative may designate an alternate to attend Executive Council meetings in unusual cases in which the member is unable to attend. The alternate must be a member of aPA and of the committee, Division, or Regional group chaired by the member who has designated the alternate. The President of the Association and/or the Executive Director should be given advanced notice of plans to send an alternate to the meeting. At Executive Council meetings attended by an alternate, the alternate may cast votes on behalf of the member for who he or she is serving as alternate. The presence of alternates will count to satisfy quorum requirements.
- e. At the discretion of the President, Executive Council meetings may occur via electronic means. Examples include teleconferencing, email, posts on internet forums, telephone conferences, etc. For such meetings, and especially when votes are taken, quorum must be obtained, and opportunities for timely discussion must be allowed. Records of these meetings will be retained. Prior notice, as described above must be provided. As a condition of service on the Executive Council, members must be prepared to participate in electronic meetings. Council leadership will make every reasonable effort to assist members in participating in such meetings.

Section 4. Executive Committee.

a. Purpose

Due to the size of the Executive Council it may, from time to time, be impractical or impossible to convene a full meeting of the Executive Council or to have a quorum at such a meeting. In such instances, the President may, from time to time, convene a meeting of the Executive Committee. When convened, the Executive Committee shall have all powers and authority of the Executive Council with action reported at the next Executive Council meeting. Action by the Executive Committee under these circumstances requires unanimous vote. The Executive Committee may meet using the same electronic means and parameters as outlined in Section 3e above, however, any vote of the Executive Committee conducted by electronic means shall require a unanimous vote to pass.

b. Members.

The Executive Committee shall consist of the Officers of the Association, with the Executive Director of the Association an ex officio member of the Committee.

**Section 5. Board Liaison.**

**The Liaison to the Alabama Board of Examiners in Psychology will attend Board meetings, and report to the Executive Council. The Liaison will be appointed by the president.**

## ARTICLE VIII

### Divisions

Section 1. Types.

Divisions may be organized to represent specialty (scientific and/or professional) or regional interests of the Members of the Alabama Psychological Association.

Section 2. Membership.

Any Member, Associate, Affiliate, Corporate Sponsor of the Association, according to the rules for affiliation with the Alabama Psychological Association, may apply for membership in one or more Divisions under the rules of eligibility and election established by the Division.

Section 3. Formation.

A specialty or regional group may be considered for inclusion as a Division in the Association, whenever members of the group, **including at least ten (10) Members of the Association and including not less than 50 percent Members of the Association in the total group membership, petition the Executive Council for recognition as a Division.** The petition shall include Bylaws of the group and a roster of its membership. Approval of the petition will be by a simple majority of those present at the Executive Council pre-convention meeting held at the annual convention of the Association. The approved petition may then be submitted to the Members of the Association at the annual business meeting. A two-thirds vote of those Members present at the annual business meeting of the Association held in conjunction with the annual convention is required for establishment of a new Division. Divisions, when formed from existing societies or organized as new societies, may use a society name, provided they append it to the phrase "A (Regional or Specialty) Division of the Alabama Psychological Association".

Section 4. Dissolution.

**A division shall be dissolved by the Executive Council when two-thirds of the Members of the Division vote to recommend dissolution.**

**The Executive Council may also recommend dissolution of a Division for one good and sufficient reason for which any Division may be dissolved if it fails to maintain the ten (10) aPA Member criteria (as specified in Article VII, Section 3) on its membership roster or if aPa Member percentage falls below 51% of its Division membership.**

Section 5. Authority.

A Division remains autonomous in all matters within its field that are not reserved to the Association and the Executive Council by these Bylaws. A Division may determine what persons among its membership should have the right to vote in divisional matters.

Section 6. Officers.

A Division shall have and elect an executive officer and such other officers as it may desire. The qualifications for its officers and the method of their election shall be determined by the Division (with the exception of the qualifications and method of election of the Divisional Representatives as specified in Article VII, Section 8 and 9).

Section 7. Organizational Structure.

Each Division shall draw up and maintain its own Bylaws and rules of procedure within the framework of these Bylaws. Each Division may elect such officers, appoint such committees, and adopt such regulations for the conduct of its business as it may desire, except that its committee structure is subject to review by the Executive Council of the Association. A committee proposed by a Division which is more properly a committee of the Association may become a committee of the Association on recommendation of the Executive Council. Each Division shall file, by the end of each fiscal year, with the Executive Council, a copy of its current Bylaws, regulations, membership roster (with addresses and phone numbers), officers and committee structure.

Section 8. Representative to the Executive Council.

Each Division may elect a Divisional Representative to the Executive Council of the Association. The Representative must be a Member of the Association. Only those persons who are Members of the Association and members of the Division may comprise the electorate. The term of office shall be two years, except when, in the case of a new Division and newly elected Representative, the term may be designated as a one year term in order to maintain staggered terms of office for Representatives to the Executive Council. Each duly elected Representative shall assume his/her position the first day of the fiscal year following his/her election or immediately if the election is to fill a vacant office.

Section 9. Divisional Representative - Election and Terms of Office.

**The Executive Council will, at the initiation of a Division and from time to time as the need arises, designate the time of election or length of term of Divisional Representatives as specified in Article VIII, Sections 8 and 9.**

## ARTICLE IX

### Committees

#### Section 1. Standing Committees.

The Standing Committees of the Association shall be:

- a. Academic-Scientific
- b. Continuing Education
- c. Ethics
- d. Finance
- e. Information and Public Relations
- f. Legislative Affairs
- g. Membership/Nominations

#### Section 2. Ad Hoc Committees

Ad Hoc Committees may be appointed and serve at the pleasure of the President.

#### Section 3. Records.

All committees shall submit a written report of activities to the Executive Council prior to the annual meeting such that the report may be read and/or distributed at the annual meeting. Additionally, all Committees shall submit written reports to the Executive Council as directed by the President.

Standing Committees will review annually the policies and procedures of the Committee and submit any recommended changes in same to the Executive council by the end of the third quarter of each fiscal year (October 1). Standing committees shall submit any budget requests for the coming year by the end of the third quarter of each fiscal year.

#### Section 4. Chairperson.

Chairpersons of all Standing and ad hoc Committees shall be appointed annually by the President, and the term of office will be concurrent with that of the President, with the exception of the Continuing Education, Ethics, Finance, and Nominations Committee Chairs. Committee chairpersons will, however, continue in office until their successors have been appointed. Any vacancies will be filled by appointment of the President.

Section 5. Committee Membership.

Committee chairpersons, unless otherwise designated by the Bylaws, shall collaborate with the President in selecting members of the Committee. Unless otherwise specified, committee members shall be appointed annually and the terms of office shall be concurrent with that of the committee chair. All committee members, unless otherwise designated by the Bylaws, shall continue to serve on the Committee until they are notified by the current committee chairperson of new appointments to replace them.

Section 6. Duties and Composition of Standing Committees.

a. Academic and Scientific Affairs.

This Committee shall be responsible for promoting the academic and educational interests and affairs of the Association. It shall serve as a liaison between the Association and institutions providing education in psychology within the State.

The Association shall invite as committee members, a faculty representative of each of the universities providing an American Psychological Association approved doctoral programs in Alabama and each of the American Psychological Association approved pre-doctoral psychology internship programs in Alabama.

b. Continuing Education.

This Committee shall develop and administer the continuing professional education programs of the Association and participate in planning for the Annual Association Convention. It shall be composed of the chairperson and members appointed by chairperson and approved by the Association President.

Chairperson shall be appointed by the President and shall serve a term of two years. Committee chairperson will continue in office until the successor has been appointed. Any vacancy will be filled by appointment of the current President.

c. Ethics.

This Committee shall be responsible for membership status based on ethical standards consistent with the American Psychological Association's ethical codes. The Committee shall be charged to consider membership status for all findings of the Alabama Board of Examiners in Psychology, the Ethics Committee of the American Psychological Association, any other professional licensing board or court of law.

The Committee shall be responsible for educating the membership by providing consultation regarding ethical issues and providing an Ethics seminar yearly, if possible.

The Committee shall meet upon the call of the Chairperson and when directed to do so by the Executive Council.

d. Finance.

This Committee shall be responsible for the preparation of an annual budget (to be submitted to the Executive Council), development of financial policy and monitoring of budget activity of the Association.

This Committee shall consist of the Treasurer, the President, the President-Elect and the Executive Director. The chairperson shall be the Treasurer.

e. Information and Public Relations.

This Committee shall be responsible for promoting the exchange and dissemination of ideas and information within the Association and for promoting the purpose of the Association within the State.

This Committee shall consist of the chairperson and at least one member from each Regional and Specialty Division.

f. Legislative Affairs.

This Committee shall be responsible for monitoring the State legislative process, informing the Association of political issues pertinent to psychology, and recommending political strategies to the Association. The Committee shall serve as the Association's liaison with state political groups.

The Committee shall be composed of a chairperson and at least one member from each Regional Division.

g. Membership and Nominations Committee.

This Committee is responsible for promoting high levels of Association membership and participation from among the eligible psychologists within the State.

The Chairperson of this Committee shall be appointed annually by the President. The term of office shall run concurrently with that of the President. Committee chairperson will, however, continue in office until a successor has been appointed.

This Committee shall be responsible for nominations of the Association officers, statutory board positions, American Psychological Association positions and awards and Association annual awards. At each annual meeting the Committee shall announce the offices and positions to be filled, present a slate of nominees, call for nominations from the attendant membership and follow the process for elections by a mail ballot as described in Article VI. Officers, Section 1. Nominations and Elections of Officers.

## ARTICLE X

### Fiscal Year

The fiscal year of the Association shall be January 1 of any year through December 31 of the same year.

## ARTICLE XI

### Amendments

Amendments to these Bylaws shall require consenting vote of two-thirds of the Members present and voting at an annual meeting or two-thirds of the Members voting in a mail ballot. Notice of any proposed amendment shall be given to Members at least thirty (30) days before said amendment is considered for vote.

ARTICLE XII

Ratification and Implementation

Section 1. Ratification.

These revised Bylaws shall be in force on and after January 1, 1992.

Section 2. Implementation.

In order for Regional and Specialty Divisions to form and elect representatives to the Executive Council for the 1992 Fiscal Year, Divisions formed before November 1, 1991, may submit application for divisional status (as prescribed in Article VIII, Section 3) to the Executive Council. All such requests by groups for divisional status which have been submitted to the Executive council before November 1, 1991 shall be reviewed by the Executive Council before the end of the fiscal year, 1991. Those groups approved by the Executive Council for divisional status shall function conditionally as Divisions of the Association beginning on January 1, 1992 until the 1992 annual meeting (Conditional divisional status includes voting privileges on the Executive Council for the period from January 1992, until the 1992 annual meeting). Those groups approved by the Executive Council for conditional divisional status shall then be reviewed by the Membership at the 1992 annual business meeting and a two-thirds vote of those Members present shall be required for the groups to have and maintain full divisional status.

ADOPTED JUNE 1991

AMENDED MAY 1994

AMENDED MAY 1996

AMENDED JUNE 1999

AMENDED JUNE 2002

AMENDED JUNE 2005

AMENDED FEBRUARY 2007

AMENDED JUNE 2009

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President

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President Elect